Call for sessions and training events

CEE2018

Second International Conference of the Collaboration for Environmental Evidence

Evidence synthesis for environmental management

April 16-20th 2018
Ecole des Ponts ParisTech, Champs sur Marne, Paris, France

The Collaboration for Environmental Evidence and its French Centre located at the Foundation for Research on Biodiversity invite you to submit proposals for sessions and training events to build an exciting, interesting and relevant programme for this event together.

The programme will encompass two days of training events and three days of conference. During the conference there will be plenary talks, oral sessions, poster sessions and other events (e.g. round tables).

Themed Sessions are series of talks presented during half a day or a full day during the conference. Proposing a session means ensuring the leadership of this session by inviting colleagues to communicate about their results and experience. The sessions may highlight a topic (e.g. results of systematic reviews conducted in forestry or environmental education or any other environmentally-related topic), methodologies (e.g. advancement in meta-analysis, assessment of risks of biases, evidence synthesis methods), or any other concern about knowledge assessment (e.g. impact on policy and practice, development of collaborative consortia, funding, etc.). The sessions can be complemented by poster presentations, round-tables, other communication activities (e.g. press conference, business meals, online chats, etc), and linked to training events.
Training events are opportunities for learning and for professional development. You are invited to propose a training event as a trainer or teacher and you may ask for a budget to run the event if you wish (in which case participants will have to pay to attend the training event). Training events may provide insights about methodologies and tools that are useful to conduct a systematic review or map, including complementary approaches (e.g. theory of change, writing skills, etc.). They should also be opportunities to share experiences about the conduct of evidence synthesis and to network with colleagues sharing similar experience or concerns. They may be delivered for students as well as for all interested professionals.

Calls for submission of abstracts for talks and posters for individual presentations will be launched on September 22nd. Talks that are not contributing to a proposed session will be grouped into open sessions that share some common themes.

### KEY DATES IN A NUTSHELL

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<th>Event</th>
<th>Date</th>
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<tr>
<td>Deadline for submitting a session proposal:</td>
<td>November 15th, 2017</td>
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<td>Deadline for submitting a training event proposal:</td>
<td>November 15th, 2017</td>
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<td>Notification of acceptance of sessions and training events:</td>
<td>December 1st, 2017</td>
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<td>Opening submissions of abstracts (talks and posters):</td>
<td>September 22nd, 2017</td>
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<td>Deadline for submission of abstracts (talks and posters):</td>
<td>December 15th, 2017</td>
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<td>Notification of acceptance of talks and posters:</td>
<td>January 10th, 2018</td>
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<td>Registration opens:</td>
<td>December 2017</td>
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<td>Deadline for early bird registration:</td>
<td>February 2018</td>
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All proposals should be submitted by email with a Microsoft Word document attachment to cee2018@fondationbiodiversite.fr using the subject heading ‘CEE 2018 session’ or ‘CEE 2018 training event’ (submissions of abstracts for talks and posters will have to be submitted on our CEE2018 platform when open).

Acknowledgment of receipt will be sent manually. If you do not receive any acknowledgment, please contact us again.

The CEE Conference aims and coverage

The CEE 2018 conference aims at effectively promote an evidence based approach to environmental management by facilitating the conduct and dissemination of high quality syntheses of evidence. Such synthesis will inform decision making to better conserve biodiversity and ecosystem services for global benefit. To accomplish this, the conference will cover scientific, policy oriented topics and practice. Topics may be of interest at various scales, from local to global.

*The Conference is about systematic reviews and maps and other knowledge synthesis tools and challenges. It is NOT about taxonomy and systematic classification of animal and vegetal kingdom.*
Topics, approaches and formats

Proposals must relate to the environment and sustainable management of biodiversity and ecosystems (e.g. in agriculture, forestry, fisheries...), and may encompass multidisciplinary topics particularly related to human wellbeing, international development and the sustainable development goals (e.g. biodiversity and health, green tourism, impact of life-cycles of products, ecotoxicology, impact of biotechnologies, etc.)

Approaches of interest may encompass various goals and challenges to evidence synthesis such as (but not exclusively):
- Communicating findings of existing evidence synthesis to decision makers and practitioners
- Engaging with decision-makers and practitioners
- Identifying the need for evidence-synthesis
- Comparing methods for evidence synthesis
- Commissioning CEE reviews
- Developing consortia and networks for collaborative evidence-synthesis
- Lessons learnt from conducting CEE reviews
- Case studies on impact of CEE reviews
- Advancing evidence synthesis methodology
- Developing funding streams for evidence synthesis

Format for presentation can be either ‘themed session’, ‘training event’ (when launched, there will also be “talks’, ‘posters’, ‘round-tables’, etc.)

Instructions for submitting a session proposal

You are invited to propose a session as a session organizer, before November 15th. If your proposal is accepted, all speakers that you will have identified and invited to join your session will be required to submit an abstract during the call for abstracts, by the abstract submission deadline.

Themed sessions that do not have all abstracts submitted in time or participants registered in time may be dropped from the program. Instructions on how to submit will be provided in the notice of acceptance of your symposium proposal.

Proposals must contain the following information:

1. Session title
2. Organizer(s) name, affiliation and complete contact information, including email address
3. Duration of session, including preferred day or time slot
4. Proposed theme and justification for why the topic is appropriate and significant for this conference (200 word limit)
5. An abstract describing the session. This abstract will be used to advertise the session (100 word limit)
6. List of proposed speakers.
Instructions for submitting a training event proposal

Training events, whether geared toward students or professionals, will be held before the conference’s main program and can be any length, up to eight hours. Training events will require a separate fee for participants in addition to the conference registration fee.

You are invited to submit a proposal as the organizer of a training event. Proposals must contain the following information:

1. Title of the training event
2. Organizer(s) name, affiliation and complete contact information, including email address
3. Duration — between 2 – 8 hours
4. An abstract describing the training event. This abstract will be used to advertise the event. (100 word limit).
5. Target audience (all type, students, qualified or beginners....)
6. Maximum number of participants
7. Room and audiovisual requirements - eg. classroom or round tables, screens, flip charts, internet access, etc.
8. Budget required (in Euros) including description of any funds available to cover costs as well as the requested cost for participants.

Selection process

Proposals will be reviewed by at least two individuals. Organizers may be contacted for extra details. All organizers of accepted proposals and their invited speakers and attendees must register and be paid in full by the early registration deadline (February 2018). Authors failing to comply with this rule will not be included in the conference.

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